



ATD Management, Inc.

Curriculum Vitae for ATD Management, Inc.

SERVICES:

Association Management: Management of non-profit professional societies and trade associations-National, International, Regional and Local. Providing Full-Service Administration, Accounting, Strategic Planning, Newsletters, Website Administration, Advertising, Non-dues Revenue Generation.

Event Planning: Conference Planning, Venue Coordination, Golf Tournaments, Tradeshows, Fundraisers, Spouse Events, Plant Tours, Social Events.

Member Development: Member recruitment and retention, Membership & Attendance Tracking, Outreach Programs (scholarships).

Site Selection: Hotel/Venue site research and selection, contract negotiations.

DESIGNATIONS/MEMBERSHIPS:

Member-ASAE-(American Society of Association Executives)

Member-IATA-(International Air Transport Association)-certified Travel Agency

Affiliate Member Representative-LAEDC-(Los Angeles Economic Development Corporation)

National Chair, NTMA Chapter Executive Team

CURRENT MAJOR CLIENTS:

National Tooling & Machining Association

Petroleum Packaging Council, Inc.

Western Packaging Association

PAST CLIENTS:

American Vacuum Society

Animal Care Conference

International Society for Pharmaceutical Engineering

Orange County Regulatory Affairs

ACCOUNTING FIRM:

Breskin & Mullen CPA's, Inc.

Mark Guillod, Partner

LEGAL COUNSEL:

Ellsworth & McDowell

David McDowell, Esq., Partner

CORPORATION HISTORY:

Started business February 1993 as Attention To Detail

Incorporated in the State of California, January 2000 as ATD Management, Inc.

BRENDA J. BAKER RESUME:

1982 - 1993

Law Firm Administrator & Hospitality Industry Manager

1993 - Present

President, ATD Management, Inc.

REFERENCES: Available upon request.

1219 Ganado, San Clemente, CA 92673
949.366-1056 telephone ~~~ 949.366-1057 fax
bbaker@ATDmanagement.com
www.ATDmanagement.com